

COMMISSION ON THE ENVIRONMENT (COE) MINUTES
Potomac Building
Minutes of Decemberr 2, 2011

COE Members present were Mike Thompson, Barne Wheeler, Heather Moritz (SMHD), Marta Kelsey, Steve Tripp and Mindy Johnson. Memebers absent were Lawrence Langley, Larry Hartwick, Laura Friess & Paul DiBenedetto. Others present were Jada Stucker & Paul Waxman.

- I) Call to Order:** The meeting was called to order at 7:05 p.m.
- II) Discussion & Approval Meeting Minutes:** The November meeting minutes were approved as edited.
- III) Continuing Business:**
- a. Presentation by Jada Stuckert (LU&GM) on the next COE/Plumbing Board Expo.**
1. The Plumbing Board wants to combine expose again this year. The group agreed to do so.
 2. Location, if at all possible, will be the Leonardtown HS Tech. Center.
 3. Time will be in March. Jada will establish date after coordinating availability with the Tech Center.
 4. Jada will be in charge of coordination, lay out and execution of expo, with COE & Plumbing Board assisting as necessary.
 5. Jada currently has all necessary information to start preparations.
 6. COE will be responsible for its table/booth, other expo environmental related events and for getting prizes for the raffle.
 7. COE will use as much of its January meeting as needed to outline COE's activities and necessary actions and when they are needed
- b. Other Items Covered.**
1. **Report to Commissioners.** Larry Hartwick is tendering his resignation. No action taken on report
 2. **Enhanced Septic System (ESS) Information.** Health Dept. web site is down. Ms. Moritz is in the process of preparing information on ESS to be placed on our web page with link to the HD's site.
 3. **Web Site.** Ms. Kelsey offered a list of Christmas environmental suggestions for posting. Mr. Tripp offered to compile and send in PDF format for posting. Also, decided to put information on drug disposal on the web page. Mr. Wheeler indicated that he would rearrange the COE main web page so the 'hot topics' and 'contact COE with a problem' entries were more visible to the user. Also decided to post information on sources of Bay pollution on the page.
 4. **Facebook.** No action as yet.
 5. **COE Visibility.** General agreement that a large portion of a meeting needs to be spent on deciding exactly how to make COE more visible and relevant using web tools and other concepts.
- IV) New Business:** None
- V) Announcements:** None
- VI) Adjournment:** The meeting was adjourned at 8:50 p.m.